Please attach

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**EU BORDER MBA PROGRAM**

**APPLICATION FORM**

**Thank you for your interest in EU BORDER MBA PROGRAM.**

We look forward to welcoming you.

Please read through the following information carefully. If you have any further queries regarding the application process, feel free to contact us.

**INSTRUCTIONS FOR APPLICANTS:**

**STEP 1. Complete the Application Form.**

* Complete all fields in BLOCK CAPITALS.
* Use PEN only.
* Write only in ENGLISH.

**STEP 2. Enclose the following supporting documents as a part of your application form:**

* Copy of this Application Form
* An English language copy of your CV
* Certified copies of all your degrees and professional qualifications: certificates and official academic transcripts (with certified translation when required)
* Copy of internationally recognized English Language Certificate
* Two reference letters (academic and professional), sealed envelope stamped and dated (not older than 6 months)
* Motivational letter
* A copy of your passport
* 3 passport-sized colour photographs
* Application fee payment receipt (€50)

**STEP 3.** Send a completed copy of your application to our e-mail: mba@efbl.org **AND** to the following address:

**University of Banja Luka, Faculty of Economics, MBA Program**

**Majke Jugovića 4, 78 000 Banja Luka**

**Republic of Srpska, Bosnia and Herzegovina**

## PERSONAL INFORMATION

Family name: Click here to enter text.

First name: Click here to enter text.

Date and place of birth: Click here to enter a date. Click here to enter text.

Nationality: Click here to enter text.

##### Gender (*please tick*): Male [ ]  Female [ ]

Address for correspondence:

 Street: Click here to enter text.

 Town or city: Click here to enter text.

 Postal code: Click here to enter text.

 Country: Click here to enter text.

Mobile telephone No: Click here to enter text.

E-mail address: Click here to enter text.

1. **EDUCATION**

*(Please list the names and locations of the educational institutions you have attended since your graduation from secondary school.)*

Institution: Click here to enter text.

City, country: Click here to enter text.

Dates (started, obtained): Click here to enter a date.

Subject studied, degree obtained: Click here to enter text.

Final grade average: Click here to enter text.

Final thesis/research project: Click here to enter text.

Institution: Click here to enter text.

City, country: Click here to enter text.

Dates (started, obtained): Click here to enter a date.

Subject studied, degree obtained: Click here to enter text.

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Subject studied, degree obtained: Click here to enter text.

Final grade average: Click here to enter text.

Final thesis/research project: Click here to enter text.

## EMPLOYMENT HISTORY

**Current employment**

Company name: Click here to enter text.

Address:

 Street: Click here to enter text.

 City: Click here to enter text.

 Postal code: Click here to enter text.

 Country: Click here to enter text.

Current position/job title: Click here to enter text.

Responsibilities: Click here to enter text.

**Previous employment history**

(*Please provide us with details of any previous employment or work placements. List these in chronological order, displaying the most recent position first.*)

Company: Click here to enter text.

Location: Click here to enter text.

Time of employment: Click here to enter text.

Position: Click here to enter text.

Responsibilities: Click here to enter text.

Company: Click here to enter text.

Location: Click here to enter text.

Time of employment: Click here to enter text.

Position: Click here to enter text.

Responsibilities: Click here to enter text.

Company: Click here to enter text.

Location: Click here to enter text.

Time of employment: Click here to enter text.

Position: Click here to enter text.

Responsibilities: Click here to enter text.

1. **LANGUAGE REQUIREMENTS**

Native language: Click here to enter text.

**ENGLISH LANGUAGE PROFICIENCY**

Certificate: Click here to enter text.

Date awarded: Click here to enter a date.

Final score/grade: Click here to enter text.

Certificate: Click here to enter text.

Date awarded: Click here to enter a date.

Final score/grade: Click here to enter text.

Other Languages:

(*Mark the level of fluency: 1(basic), 2(satisfactory), 3(good), 4(very good) and 5 (excellent).*)

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| --- | --- | --- | --- |
| **Language** | **Speaking** | **Reading** | **Writing** |
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### MOTIVATIONAL LETTER

*(Please write a personal statement covering the questions given below, not exceeding 1000 word, thus giving further information in support of your application.)*

* Describe your personality. What are your main strengths and weaknesses? What are the main factors that have influenced your personal development?
* Describe what you consider your most substantial accomplishments to date, in both your professional and personal life, explaining why you view them as such.
* Briefly outline your short-term and long-term career goals: What do you expect to achieve by attending EU BORDER MBA programme? In what way do you think your company, and you personally, will benefit from this program?
* Describe your ability to work in the team and to cooperate with others. What is your natural role in the team? What would be your contribution to this MBA class and team diversity?
* Explain why you wish to apply for this program and include specific reasons why this program fits in with your future career plans and personal motivation.

Click here to enter text.

### FINANCING YOUR STUDIES

*(All students must demonstrate the ability to support themselves during the entire program. Describe how you intend to support yourself during your studies.)*

If your company is sponsoring you, has the management approved the total cost of tuition?

Yes [ ]  No [ ]

If not, please indicate the amount that is approved Click here to enter text.

If you plan to finance your studies yourself, please explain how you will achieve payment:

[ ]  Family contribution (income, savings…)

[ ]  Personal funds (income, savings…)

[ ]  Bank loan

[ ]  Scholarship

[ ]  Other sources Click here to enter text..

Explain your need for scholarship, if there is such, in case you have a shortfall between fund available and financial commitment:

Click here to enter text.

### STUDENTS WITH SPECIAL NEED(S)

*(The information you provide will be held in confidence. It will be used only to monitor the operation and for normal academic and administrative purposes.)*

* Please explain do you have any medical conditions (including pregnancy) that may require special examination arrangements or may affect your attendance on the course and the taking of examinations?
* Do you have any special requirements with regard to the materials that we will be providing in support of your studies (for example, large print)?

**DECLARATION**

I certify that all the information given in this application is correct and complete. I understand that if I have given false or misleading information, I will not be admitted.

If my application is unsuccessful, the papers relating to it will not be returned to me under any circumstances.

If my application is successful, I undertake to observe and comply with the regulations of the EU BORDER MBA PROGRAMME and to ensure full payment of fees.

*Signature of the applicant: Date:* Click here to enter a date.